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|  | ***LOCKS AND LOCKERS*** |  |

**It is unfortunate, but theft is a possibility. Therefore, every student is required to have their own locker for securing their personal belongings during PE. It is the student’s responsibility to lock-up their belongings and keep-up with their combination and lock. Lockers left open will be locked backwards by Coach Wilson to remind student’s that they did not secure their locker. Lockers are assigned by number, and locks are rented to students by serial number at a cost of $10.00. In the unfortunate situation when locks are misplaced, stolen, and/or damaged, the student is responsible for purchasing a new lock at a cost of $10.00 dollars. These proceeds will purchase a new lock with the corresponding sequence of existing locks at Veterans Memorial. It is not the responsibility of coaches to lock-up or store a student’s belongings.**

* **Student’s will be given the following form when locks and lockers are assigned,**

***ENTERING YOUR COMBINATION LOCKER # - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

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| **STEP 1** | **Turn the dial three times to the RIGHT and stop when the first number lines up with the indicator.** | ***RIGHT*** |  |
| **STEP 2** | **Turn the dial one full turn to the LEFT, passing the first number, and stop when the second number lines up with the indicator.** | ***LEFT*** |  |
| **STEP 3** | **Turn the dial to the RIGHT and stop when the third number lines up with the indicator.** | ***RIGHT*** |  |
| **STEP 4** | **Pull the lock down to open the lock.** |